

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NO. RIT/IQAC/15/2021

Venue: Online via MS Teams application

A meeting of all the members of IQAC was held on Friday, 30th June, 2021 at 11.00 a.m.

Following members were present –

1. Dr. Mrs. S. S. Kulkarni, Director & Chairperson
2. Dr. Sandip Jagdale, Parent representative
3. Mr. Sachin Shirgaokar, Industry representative
4. Mr. Nitin Dalvai, Alumni representative
5. Dr. S. K. Patil, member, Dean-Academics, RIT
6. Prof. P. M. Mohite, member, Dean-Infrastructure, RIT
7. Dr. A. B. Kakade, member, Dean-R&D, RIT
8. Dr. L. M. Jugulkar, member, Dean-Student Development, RIT
9. Mrs. Sarika D. Patil, Administration representative, Registrar, RIT
10. Mr. V. L. Hase, Librarian, RIT
11. Mr. Ramrao S. Patil, Sr. IT Technical Analyst, RIT
12. Prof. S. U. Mane, member, faculty, RIT
13. Prof. Mrs. S. P. Patil, member, faculty, RIT
14. Prof. VRSV Bharath Pulavarthi, member, faculty, RIT
15. Mr. Abhishek Vijay Kumbhar, member, Student representative, RIT
16. Ms. Shivani Sanjay Karande, member, Student representative, RIT
17. Dr. Satyajit R. Patil, IQAC Coordinator, Dean-Quality Assurance, RIT

The following members could not attend the meeting and informed earlier.

1. Hon. R. D. Sawant, Management representative
2. Prof. Dr. R. K. Kamat, University representative, SUK, Kolhapur

Dr. Satyajit R. Patil, IQAC coordinator welcomed the Chairperson Hon. Dr. Mrs. S. S. Kulkarni, and all the other members of the IQAC.

The meeting began with permission of the Hon. Chairperson.



Agenda Item No. 1: To confirm Minutes of Meeting and informing about ATR of 14th IQAC meeting dated 28th May, 2021.

The IQAC coordinator read the MoM and ATR of 14th IQAC meeting held on Friday, 28th May, 2021. Discussions were held with reference to ATR of the same.

- Prof. P. M. Mohite, Dean-Infrastructure and his team presented the progress of implementing “Advanced Sewage Treatment by using Polymer and Graphene coated filter system” installing at RIT. Also, mentioned that the plant will be ready by August, 2021 for the utilization.
- Prof. P. M. Mohite, Dean-Infrastructure and his team presented Green Audit report and its findings for AY2019-20 in front of IQAC members. Also presented brief idea on status of water consumption, energy consumption, solid waste management, Ambient air quality, green inventory of campus and carbon sequestration at RIT campus. Hon. Chairperson informed IQAC members that RIT was selected to receive One District One green Champion award under Swachatha action plan in the region of Sangli district. Mr. Sachin Shirgaokar, Industry representative appreciated the interest taken by the RIT to conduct Green Audit and requested RIT to mentor his organization in conducting the same.
- Mrs. Sarika D. Patil, Registrar, RIT informed that office has submitted a report on Gender Audit for AY2019-20 to Shivaji University on 8th December 2020 and the result is awaited. Also, mentioned that the documentation process of Gender Audit for AY2020-21 is completed and will be submitted to the university in July 2021.
- Mrs. Sarika D. Patil, Registrar, RIT informed that mechanism for the Document Journey Management System (DJMS) at RIT is completed by the group of students and faculty of Computer Science Engineering Department and handed over to the Central computing facility center. Also, she mentioned that the pilot run of DJMS mechanism is in progress and same will be implemented by August 2021.
- Dr. L. M. Jugulkar, Dean Student Development presented members about status and various possibilities to fetch meritorious students to RIT.



- Dr. Satyajit R. Patil, Dean-Quality Assurance informed that an interactive session by Dr. R. K. Kamat to guide HoDs, Department coordinators and faculty of RIT on preparing for NAAC 2nd cycle will be arranged in July 2021 depending on availability of Dr. Kamat.

Agenda Item No. 2: Brief about award of AICTE Idea Lab to RIT

- Hon. Chairperson briefed about the concept of Idea Lab and mentioned that RIT stood among 49 Institutes at National level and has received 50% amount i.e. Rs. 55 Lakh from AICTE. Also, requested Mr. Sachin Shirgaonkar, Industry representative and Mr. Nitin Dalvai, Alumni representative to support RIT to raise remaining 50% funds through CSR funding to establish the Idea lab as envisioned in the sanctioned proposal, with the support from various industries. Mr. Sachin Shirgaonkar, Industry representative suggested to approach the industries through proposal related to product development to fetch the CSR funding via Idea Lab. Mr. Nitin Dalvai, Alumni representative congratulated the Team-RIT for this achievement and agreed to support RIT to fetch funding from various industries.

Agenda Item No. 3: Brief about RIT's academic planning for oncoming semester 2021-22 on the backdrop of recent COVID-19 pandemic threat

- Dr. S. K. Patil, Dean- Academics presented brief plan regarding commencement of respective academic activities of UG and PG courses of AY2020-21 semester-II and AY2021-22 semester-I in front of IQAC members. He mentioned that due to threat of Covid-19 second wave, the teaching learning activities will be conducted through online until receiving directives from the Govt. of Maharashtra.

Agenda Item No. 4: Findings of 360DFAS for AY 2020-21

- Dr. Satyajit R. Patil, Dean-Quality Assurance briefed about the existing 360 Degree Faculty Appraisal System to the members of IQAC and mentioned that the feedback process for AY2020-21 is completed and results and analysis for further process will be submitted soon. Hon. Chairperson informed external members that 360DFS system helping faculty of RIT to develop as a team member as well as an individual. Dr. Satyajit R. Patil, Dean-Quality Assurance informed IQAC members about similar kind



of initiatives from the AICTE to deploy mandatory 360DFS through smart cookies Pvt. Ltd. being deployed at various institutes in India.

Agenda Item No. 5: Benchmarking with VNR Vignana Jyothi Institute of Engineering and Technology, Hyderabad

- Dr. Satyajit R. Patil, Dean-Quality Assurance and his team prepared and presented the major aspects of SSR of VNR VJIET, Hyderabad and criteria wise comparisons with SSR of Rajarambapu Institute of Technology, Rajaramnagar. Hon. Chairperson appreciated the team for their efforts to prepare such comparison and advised to consider such institutions as benchmark towards preparations for NAAC second cycle.

Agenda Item No. 6: A review of 'Best practices at RIT'

- Dr. Satyajit R. Patil, Dean-Quality Assurance and other respective IQAC members briefed about various best practices followed by the RIT. Among these, RIT Strategic planning, Engineering Exploration and Design Project, Innovative Practice League, Quality Circle, Reading Club activity were highlighted during the presentations.

Agenda Item No. 7: Selection of programs for NBA accreditation for 2021-22 cycle


- Dr. Satyajit R. Patil, Dean-Quality Assurance presented the current NBA accreditation status of various programs being offered by RIT and proposed various programs required to undergo through accreditation process i.e. NBA cycle 2021-22. Hon. Chairperson directed all the respective HoDs to work towards submitting SAR at eNBA portal by January 2022.

Agenda Item No. 8: Discussion on other points with permission of Hon. Chairperson.

No other point was raised for further discussions.

The meeting was concluded with the Vote of Thanks to all the members.


Dr. Satyajit R. Patil
Dean-Quality Assurance & IQAC Coordinator


Dr. Mrs. Sushma S. Kulkarni
Director & Chairperson, IQAC



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Action taken report based on the discussions held and decisions taken in the 15th IQAC Meeting held on 30th June, 2021.

Sr. No.	Description of Work	Responsible Person/s	Action Taken
1.	To take follow-up on installation of treatment and recycling of waste water from laundry at RIT campus.	Prof. P. M. Mohite, Dean-Infrastructure	Unit will be functional within two weeks
2.	To present the findings of Gender Audit for AY2019-20 in the next IQAC meeting. Also, to submit Gender audit for AY2020-21 to Shivaji University and present findings in the next IQAC meeting.	Mrs. Sarika D. Patil, Registrar, RIT	We are taking follow-up in University. It is at scrutiny level. The report is expected this month.
3.	To take follow up of a shared report and findings of Green Audit for AY2019-20 with Dr. R. K. Kamat, University representative, SUK, Kolhapur and to work out for further improvements if needed.	Prof. P. M. Mohite, Dean-Infrastructure	Green Audit
4.	To present progress regarding deployment of Document Journey Management System (DJMS)	Mrs. Sarika D. Patil, Registrar, RIT	This ATR was completed and presented in the last IQAC meeting.

	at RIT by ensuring an appropriate automatic mechanism to sort the inward/outward documents based on a priority basis.		
5.	To arrange an interactive session of Prof. (Dr.) R. K. Kamat to guide Deans, HoDs, and faculty of RIT on preparing for NAAC 2 nd cycle.	Dr. Satyajit R. Patil, Dean-Quality Assurance	As per discussion with Dr. R. K. Kamat, Shivaji University Kolhapur, session is planned in the month of October 2021. A seminar by Dr. D. B. Bhole, Retired Associate Professor, MES Abasaheb Garware College, Pune is planned on 9th October 2021.
6.	To approach the industries with support from Mr. Sachin Shirgaonkar and Mr. Nitin Dalvai for fund-raising for the AICTE funded Idea Lab.	Industry Interaction I/c and Dean R&D	Mr. Raju Patil suggested us to visit following companies <ol style="list-style-type: none"> 1. Menon and Menon Ltd, Kolhapur 2. Saroj Iron Industries, Shirol 3. Caspro Metal Industries Pvt, Ltd Shirol 4. Maurya Industries Kolhapur. 5. Versatile Group, Shirol. 6. Ghatge Patil Industries, Kolhapur. Out of the above six industries Mr. Prakash Rathod, Chairman and Managing Director Caspro Metal Industries Pvt, Ltd has shown interest in Idea lab. He asked us to meet when he is available in India.
7.	To take follow-up on preparedness of RIT for submitting SSR for NAAC 2 nd Cycle i.e. to be submitted to the NAAC office by June 2021.	Dr. Satyajit R. Patil, Dean-Quality Assurance	As per guidelines from NAAC, the IIQA will be submitted in the last month of the NAAC Accreditation validity. Once IIQA is accepted by NAAC, the SSR will be filled online on NAAC portal within 45 Days. The SSR preparation task is distributed among responsible authorities and work is in progress.

8.	To conduct criteria wise presentations of criteria in-charges in front of Hon. Director to ensure the preparedness towards submission of SSR.	Dr. Satyajit R. Patil, Dean-Quality Assurance	It will be conducted in the month of October 2021, before online submission of SSR.
9.	To take follow-up of the visit of NBA accreditation committee for the program applied through cycle 2019-20 and Cycle 2020-21.	Dr. Satyajit R. Patil, Dean-Quality Assurance	The NBA committee visited on 17 - 19 September 2021 for cycle 2019-20. The NBA committee will be visiting for Cycle 2020-21 on 22 - 24 October 2021.