



# RAJARAMBAPU INSTITUTE OF TECHNOLOGY

An Autonomous Institute, Affiliated to Shivaji University, Kolhapur,  
Birth Centenary of Founder Late Rajarambapu Patil

Approved by AICTE New Delhi., D.T.E., Govt. of Maharashtra  
NAAC Accredited "A" Grade



Ref: RIT/

Date:  
Academic Notification RIT/AC/ 2019-20/08

Date: 21/05/2020.

## Academic Notification

### 1. Introduction:

As the entire world is grappling with COVID-19 pandemic, it is a difficult time for all of us. In recent times, UGC has given guidelines regarding various key issues related to academic activities in the institutions because of the uncertainty due to lockdown. [Ref. No.F.1-112020 (Secy) dated 6.4.2020]. Also, Government of Maharashtra has circulated a G.R. to all higher education institutes [Ref no. 2020/ प्र.क्र.123/ विशि-3 dated 08/05/2020] regarding examinations and academic calendars. Based on the UGC guidelines and Government GR regarding academic activities like examinations and academic calendar, R.I.T. Rajaramnagar has prepared a detailed plan for academic year 2019-20.

### 2. General Guidelines:

- End semester examinations (ESE) of F.Y. B. Tech to T. Y. B. Tech, F.Y. M. Tech. and F.Y.MBA will not be conducted. All students of the above mentioned classes will be promoted to the next class. Grading scheme is mentioned in point no. 3.
- Examinations of students who are failed in the courses of current academic year will be conducted in next semester as a supplementary examination with the prior approval from Academic Council (AC).
- Examinations of re-registered students (in current semester) and failed (in previous years) will be conducted in the next semester as a supplementary examination with the prior approval from Academic Council (AC).
- The examinations of final year students of UG and PG will be conducted in the stipulated period recommended by UGC.

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➤ **For Theory Course:**

Offline examination will be conducted by maintaining a social distancing. The examination of theory course will be of two hours.

➤ **For Practical/Project Course:**

The practical and oral examinations will be conducted based on syllabus completed in small batches by maintaining social distance. Wherever possible oral examinations will be conducted using online platforms.

- Re-examinations will be conducted for the backlog courses of all the final year students (Final Year B. Tech., S. Y. M. Tech. and S. Y. MBA).
- Students who have attendance less than 75%, need to complete extra assigned work given by respective course teachers to become eligible.
- Exam forms will be collected online, if required.
- Academic calendar for the remaining sessions of this semester is given below.

Sr.No.	Activity	Tentative Dates
1.	Start of Even Semester	06.01.2020
2.	Suspension of classes	14.03.2020
3.	Continuation of effective delivery of education through e-learning mode	27.03.2020 to 03.05.2020
4.	Grade finalization of all FY B.Tech. to TY B.Tech., FY M.Tech., and FY MBA	Before 30.06.2020
5.	Finalization of four track project work	01.06.2020 to 30.06.2020
6.	Examination for final year B.Tech., SY M.Tech. and SY MBA students:ESE (Theory)	01.07.2020 to 15.07.2020
7.	Examination for final year B.Tech., SY M.Tech. and SY MBA students:ESE (LABS and all four tracks )	16.07.2020 to 23.07.2020
8.	Evaluation and Declaration of results	31.07.2020



### 3. Guidelines for F.Y. B. Tech to T. Y. B. Tech, F.Y. M. Tech and F.Y.MBA:

- i. End semester examinations of F.Y. B. Tech to T. Y. B. Tech, F.Y. M. Tech and F.Y.MBA will not be conducted. All students of the above mentioned standards will be promoted to the next class. Grading scheme for these students is given below.

➤ **For Theory Course:**

50% weightage will be given to average of marks obtained in all theory courses of previous semesters and 50 % weightage will be given to the internal evaluation of current semester theory courses.

➤ **For Laboratory Course:**

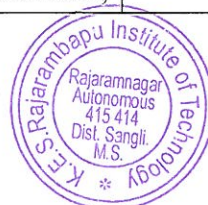
50% weightage will be given to average of marks obtained in all laboratory exams conducted in previous semesters. 50 % weightage will be given to Internal evaluation (CAS) of the current semester. *This rule will not be applicable to reregistered or already failed students.*

- ii. If the student wants grade improvement, supplementary examination will be conducted in October/November 2020.
- iii. Students who have attendance less than 75%, need to complete extra assigned work given by respective course teachers to become eligible.

### 4. Guidelines for Final year B.Tech. (Including four tracks) and S.Y. MBA

#### 4.1 Track I- Industry Internship and Project (IIP)

Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
1.	Online Course	ESE	<ul style="list-style-type: none"><li>The student needs to appear in external viva (ESE)</li><li>During the viva, the student needs to submit certificate of course completion to the department</li><li>If a student fails to submit the certificate,</li></ul>	<ul style="list-style-type: none"><li>External Viva will be conducted (ESE) at the institute or through online mode (if required). (As per the schedule given by the Institute)</li><li>Most of the Online platforms have postponed the exams, it is difficult to students to submit the</li></ul>



Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
			he/she gets extension to complete the course.	certificate. So, under this situation student needs to show the assignment performance to the supervisor during the viva. Here is no need to submit the certificate of course completion.
2.	Internship	ISE+ESE	<ul style="list-style-type: none"> <li>Review I and II are ISE's. where institute mentor visits the industry and conducts the review</li> <li>Review III is ESE. The student needs to submit an internship report to the department and needs to appear External viva at the Institute.</li> <li>The student needs to submit an internship completion certificate to the department.</li> </ul>	<ul style="list-style-type: none"> <li>Review I &amp; II (ISE) are completed by online mode</li> <li>For review III (ESE), Student needs to submit an internship report to the department and needs to appear External viva at the Institute. (As per the schedule given by the Institute)</li> <li>The student needs to submit the industry certificate of work done till the start of Lockdown period.</li> </ul>



Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
3.	Project	ISE+ESE	<ul style="list-style-type: none"> <li>Review I and II are ISE's. where institute mentor visits the industry and conducts the review</li> <li>Review III is ESE. The student needs to submit a project report to the department and needs to appear External viva at the Institute.</li> <li>The student needs to submit the project completion certificate to the department.</li> </ul>	<ul style="list-style-type: none"> <li>Review I &amp;II (ISE) are completed by online mode</li> <li>For review III (ESE), Student needs to submit project report to the department and needs to appear External viva at the institute or through online mode (if required). (As per the schedule given by the Institute)</li> <li>The student needs to submit the industry certificate of work done till the start of Lockdown period.</li> </ul>

#### 4.2 Track II-Undergraduate Research Experience (URE) (Working at Institute)

Sr. No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
1.	Research Methodology	ISE+ UT1&2+ ESE	<ul style="list-style-type: none"> <li>This is a regular practice of evaluation of course which includes ISE+UT (1&amp;2) +ESE.</li> </ul>	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions of Course teacher</li> <li>UT1 is over</li> <li>ESE will be held as per the rules and schedule given by the institute (<i>as mentioned above</i>).</li> </ul>
2.	Research Methodology Lab	ISE	<ul style="list-style-type: none"> <li>Submit the work as per the lab teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Submit the work as per the lab teacher. Remaining lab work will be completed online by the subject teacher.</li> </ul>



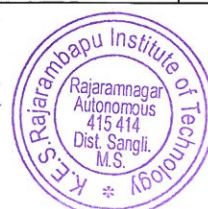
Sr. No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
3.	Program Elective	ISE+ UT1&2+ ESE	This is a regular practice of Evaluation of course which includes ISE+UT (1&2)+ESE.	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>ESE will be held as per the schedule given by the institute (<i>as mentioned above</i>).</li> </ul>
<b>OR</b>				
4.	Online course	ESE	<ul style="list-style-type: none"> <li>The student needs to appear in external viva (ESE)</li> <li>During the viva, the student needs to submit certificate of course completion to the department</li> <li>If a student fails to submit the certificate, he/she gets extension to complete the course.</li> </ul>	<ul style="list-style-type: none"> <li>External Viva will be conducted (ESE) at the institute or through online mode (if required). (As per the schedule given by the Institute)</li> <li>Most of the Online platforms have postponed the exams, it is difficult to students to submit the certificate. So, under this situation student needs to show the assignment performance to the supervisor during the viva. Here is no need to submit the certificate of course completion.</li> </ul>
5.	Research Project	ISE+ESE	<ul style="list-style-type: none"> <li>Review I and II are ISE's. where institute mentor conducts the review</li> <li>Review III is ESE. The student needs to submit a project report to the department and needs</li> </ul>	<ul style="list-style-type: none"> <li>Review I &amp; II (ISE) are completed by online mode</li> <li>For review III (ESE), student needs to submit project report to the department and needs to appear External viva at the institute or through</li> </ul>



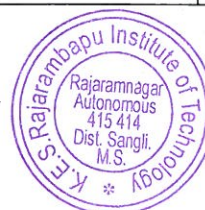
Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
			<p>to appear External viva at the Institute.</p> <ul style="list-style-type: none"> <li>Student needs to submit proofs of Research paper submitted/published in reputed journal or conference.</li> </ul>	<p>online mode (if required). (As per the schedule given by the Institute)</p>

#### 4.3 Track II-Undergraduate Research Experience (URE) (Working at other organizations in India)

Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
1.	Research Methodology (Online course)	ISE+ UT1&2+ ESE	<ul style="list-style-type: none"> <li>The student needs to complete online course of Research methodology.</li> <li>This is a regular practice of Evaluation of course which includes ISE+UT (1&amp;2) +ESE.</li> <li>Though a student works outside organization, he/she needs to attend the all exams at the institute.</li> <li>The student needs to submit online course completion certification.</li> </ul>	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>UT2 and ESE will be held as per the schedule given by the institute.</li> </ul>
2.	Research Methodology Lab	ISE	<ul style="list-style-type: none"> <li>Submit the work as per the lab teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Submit the work as per the lab teacher.</li> </ul>
<b>OR</b>				
3.	Online	ESE	<ul style="list-style-type: none"> <li>The student needs to</li> </ul>	<ul style="list-style-type: none"> <li>External Viva will be</li> </ul>



Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
	course		<p>appear in external viva (ESE)</p> <ul style="list-style-type: none"> <li>• During the viva, the student needs to submit certificate of course completion to the department</li> <li>• If a student fails to submit the certificate, he/she gets extension to complete the course.</li> </ul>	<p>conducted (ESE) at the institute or through online mode (if required). (As per the schedule given by the Institute)</p> <ul style="list-style-type: none"> <li>• As most of the Online platforms have postponed the exams, it is difficult to students to submit the certificate. So, under this situation student needs to show the assignment performance to the supervisor during viva. Here, is no need to submit the certificate of course completion.</li> </ul>
4.	Research Project	ISE+ESE	<ul style="list-style-type: none"> <li>• Review I and II are ISE's. where institute mentor conducts the review</li> <li>• Review III is ESE. Student needs to submit a project report to the department and needs to appear External viva at Institute.</li> <li>• The student needs to submit proof of Research paper submitted/published in reputed journal or conference.</li> </ul>	<ul style="list-style-type: none"> <li>• Review I &amp; II (ISE) are completed by online mode</li> <li>• For review III (ESE), Student needs to submit project report to the department and needs to appear External viva at the institute. (As per the schedule given by Institute)</li> <li>• The student needs to submit the certificate of work done till the start of Lockdown period. (Given by</li> </ul>





Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
			<ul style="list-style-type: none"> <li>The student needs to submit project completion certificate to department given by an outside organization.</li> </ul>	working organization)

**4.4 Track II-Undergraduate Research Experience (URE)(Working at other organizations in Abroad)**

Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
1.	Research Methodology (Online course)	ESE	<ul style="list-style-type: none"> <li>The student needs to complete online course of Research methodology.</li> <li>The student needs to appear for external viva (ESE) at the institute.</li> <li>During the viva, the student needs to submit certificate of course completion to the department</li> <li>If student fails to submit the certificate, he/she gets extension to complete the course.</li> </ul>	<ul style="list-style-type: none"> <li>External Viva will be conducted (ESE) at Institute</li> <li>As most of the Online platforms have postponed the exams, it is difficult to students to submit the certificate. So, under this situation student needs to show the assignment performance to the supervisor during the viva. Here, is no need to submit the certificate of course completion.</li> </ul>
2.	Research Methodology Lab	ISE	<ul style="list-style-type: none"> <li>Submit the work as per the lab teacher. (Online mode)</li> </ul>	<ul style="list-style-type: none"> <li>Submit the work as per the lab teacher. (Online mode)</li> </ul>
<b>OR</b>				



Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
3.	Online course	ESE	<ul style="list-style-type: none"> <li>The student needs to appear for external viva (ESE) at the institute.</li> <li>During the viva, the student needs to submit certificate of course completion to the department</li> <li>If a student fails to submit the certificate, he/she gets extension to complete the course.</li> </ul>	<ul style="list-style-type: none"> <li>External Viva will be conducted (ESE) at the institute or through online mode (if required). (As per the schedule given by the Institute).</li> <li>As most of the Online platforms have postponed the exams, it is difficult to students to submit the certificate. So, under this situation student needs to show the assignment performance to the supervisor during the viva. Here, is no need to submit the certificate of course completion.</li> </ul>
4.	Research Project	ISE+ESE	<ul style="list-style-type: none"> <li>Review I and II are ISE's. where institute mentor conducts the review by online mode</li> <li>Review III is ESE. The Student needs to submit a project report to the department and needs to appear External viva at the Institute.</li> <li>The student needs to submit proof of</li> </ul>	<ul style="list-style-type: none"> <li>Review I &amp; II (ISE) are completed by online mode</li> <li>For review III (ESE), Student needs to submit project report to the department and needs to appear External viva at the Institute. (As per the schedule given by the Institute)</li> <li>The student needs to submit the certificate of work done till the</li> </ul>



Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
			<p>Research paper submitted/published in reputed journal or conference.</p> <ul style="list-style-type: none"> <li>The student needs to submit a project completion certificate to department given by an outside organization.</li> </ul>	start of Lockdown period. (Given by working organization)

#### 4.5 Track III-Entrepreneurship Development (ED)

Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
1.	Project Feasibility Analysis	ISE+ UT1&2+ ESE	This is a regular practice of Evaluation of course which includes ISE+UT (1&2)+ESE.	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>ESE will be held as per the schedule given by the institute.</li> </ul>
2.	Commercial aspects of Project	ISE+ UT1&2+ ESE	This is a regular practice of Evaluation of course which includes ISE+UT (1&2)+ESE.	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>ESE will be held as per the schedule given by the institute.</li> </ul>
3.	EDP Program	ISE	Submit the work as per the lab teacher.	<ul style="list-style-type: none"> <li>Submit the work as per the lab teacher.</li> </ul>
4.	ED Project	ISE+ESE	Review I and II are ISE's. where institute mentor	<ul style="list-style-type: none"> <li>Review I &amp;II (ISE) are completed by online</li> </ul>



			<p>conducts the review</p> <p>Review III is ESE. The student needs to submit a project report to the department and needs to appear External viva at the Institute.</p>	<p>mode</p> <ul style="list-style-type: none"> <li>For review III (ESE), Student needs to submit project report to the department and needs to appear External viva at the institute. (As per the schedule given by the institute)</li> </ul>
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#### 4.6 Track IV : Regular Capstone Project(CP)

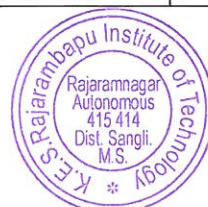
Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
1.	Program Elective III	ISE+ UT1&2+ ESE	<ul style="list-style-type: none"> <li>This is a regular practice of Evaluation of course which includes ISE+UT (1&amp;2) +ESE.</li> </ul>	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>ESE will be held as per the schedule given by the institute.</li> </ul>
2.	Program Elective IV	ISE+ UT1&2+ ESE	<ul style="list-style-type: none"> <li>This is a regular practice of Evaluation of course which includes ISE+UT (1&amp;2) +ESE.</li> </ul>	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>ESE will be held as per the schedule given by the institute.</li> </ul>
3.	Institute Elective-I	ISE+ UT1&2+ ESE	<ul style="list-style-type: none"> <li>This is a regular practice of Evaluation of course which includes ISE+UT (1&amp;2) +ESE.</li> </ul>	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>UT2 and ESE will be held as per the schedule given by the institute.</li> </ul>



4.	Institute Elective-II	ISE+ UT1&2+ ESE	<ul style="list-style-type: none"> <li>This is a regular practice of Evaluation of course which includes ISE+UT (1&amp;2) +ESE.</li> </ul>	<ul style="list-style-type: none"> <li>For ISE student needs to submit the work as per the instructions by Course teacher</li> <li>UT1 is over</li> <li>ESE will be held as per the schedule given by the institute.</li> </ul>
5.	Program Elective III Lab	ISE+ESE	<ul style="list-style-type: none"> <li>For ISE Submit the work as per the lab teacher.</li> <li>External practical exam is conducted</li> </ul>	<ul style="list-style-type: none"> <li>For Submit the work as per the lab teacher.</li> <li>For ESE External practical exam will be conducted as per the schedule given by the Institute</li> </ul>
6.	Capstone Project	ISE+ESE	<ul style="list-style-type: none"> <li>Review I and II are ISE's. where institute mentor conducts the review</li> <li>Review III is ESE. The student needs to submit a project report to the department and needs to appear External viva at the institute</li> </ul>	<ul style="list-style-type: none"> <li>Review I &amp;II (ISE) are completed by online mode</li> <li>For review III (ESE), Student needs to submit project report to the department and needs to appear External viva at the Institute. (As per the schedule given by the institute)</li> </ul>

### 5. Instructions to S.Y.M.Tech

Sr.No.	Course	Evaluation Scheme	Institute's Evolution Rules	Recommended Evaluation under COVID-19
1.	Dissertation Phase-III	ISE	<ul style="list-style-type: none"> <li>For ISE institute guide conducts reviews as per pre-decided schedule</li> </ul>	<ul style="list-style-type: none"> <li>Dissertation Phase-III evaluation is completed by Online mode.</li> </ul>
2.	Dissertation Viva Voce	ISE+ESE	<ul style="list-style-type: none"> <li>For ISE institute guide conducts reviews as per pre-decided schedule</li> </ul>	<ul style="list-style-type: none"> <li>ISE will be conducted by online mode</li> <li>ForESE, Student</li> </ul>



			<ul style="list-style-type: none"> <li>• For ESE, the student needs to submit a project report to the department and needs to appear External viva at the institute</li> <li>• If student is doing project in outside organization, he/she needs to submit the project completion certificate issued by that organization to department.</li> <li>• The student needs to submit proof of Research paper submitted/published in reputed journal or conference.</li> </ul>	<p>needs to submit project report to the department and needs to appear External viva at the institute or through online mode (if required). (As per the schedule given by the Institute)</p> <ul style="list-style-type: none"> <li>• If student is doing project in outside organization, he/she needs to submit the certificate of work done till the start of Lockdown period.</li> </ul>
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Dean Academics-RIT



  
Director-RIT

**CC:**

1. Dean- Academics
2. Dean- R&D
3. ED Cell In charge
4. Controller of Examinations
5. HOD, Automobile Engg.
6. HOD, Civil Engg.
7. HOD, Electrical Engg.
8. HOD, Mechanical Engg.
9. HOD, Electronics & Telecommunication Engg
10. HOD, Computer Science & Engg.
11. HOD, Information Technology
12. HOD, Management Studies