



Kasegaon Education Society's
Rajarambapu Institute of Technology, Rajaramnagar
(An Autonomous Institute & Affiliated to Shivaji University, Kolhapur)

Internal Quality Assurance Cell (IQAC) Meeting
(Meeting No. 21)

Day and Date: Friday, 3rd March 2023
Time: 11:00 am
Venue: Virtual meeting using MS Teams platform

MEETING AGENDA

1. To confirm the MoM of 20th IQAC meeting and to inform about the ATR of the same.
2. To brief about RIT's ongoing academic schedule and planning.
3. To inform about recent NBA Committee visit and next cycle.
4. To inform about merit scholarships (UG & PG)
5. To brief about the Strategic Plan formulation and appointment of a consultant.
6. The review of Strategic Plan Cycle III achievements.
7. To update on institutional R&D achievements.
8. To update on institutional student achievements.
9. Any other point with permission from Hon. Chairperson.



MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NO. RIT/IQAC/21/2023

Venue: Online via MS Teams application

An online meeting of all the members of IQAC was held on Friday, 03rd March, 2023 at 11:00 am.

Following members were present –

1. Dr. Mrs. S. S. Kulkarni, Director & Chairperson
2. Mr. Nitin Dalvai, Alumni representative
3. Dr. Sandip Jagdale, Parent representative
4. Mr. Sachin Shirgaokar, Industry representative
5. Dr. Sachin K. Patil, member, Dean-Academics, RIT
6. Prof. Dhananjay S. Patil, member, Dean-Infrastructure, RIT
7. Dr. Anand B. Kakade, member, Dean-R&D, RIT
8. Dr. Lalitkumar M. Jugulkar, member, Dean-Student Development, RIT
9. Mrs. Sarika D. Patil, Administration representative, Registrar, RIT
10. Mr. Vishwas L. Hase, Librarian, RIT
11. Mr. Akshay D. Homkar, Head – Computer Centre, RIT
12. Prof. Satyawan R. Jagtap, member, faculty, RIT
13. Prof. Mrs. Savita P. Patil, member, faculty, RIT
14. Dr. Satyajit R. Patil, IQAC Coordinator, Dean-Quality Assurance, RIT

The following member could not attend the meeting and informed earlier.

1. Dr. R. K. Kamat, University representative, SUK, Kolhapur
2. Hon. R. D. Sawant, Management representative
3. Prof. Chandrakant L. Bhattar, member, faculty, RIT
4. Mr. Aniket Mali, member, Student representative, RIT
5. Ms. Shreya Nalavade, member, Student representative, RIT

Dr. Satyajit R. Patil, IQAC coordinator welcomed the Chairperson Hon. Dr. Mrs. Sushma S. Kulkarni, and all the other members of the IQAC.

The meeting began with permission of the Hon. Chairperson.



In the beginning of the meeting, Dr. Satyajit R. Patil, Dean – Quality Assurance expressed his gratitude towards Mr. Sachin Shirgaokar, Industry Representative, Dr. Sandip Jagdale, Parent Representative, and Mr. Nitin Dalvai, Alumni Representative on the IQAC Committee who have completed their tenure for two years in RIT for the role of IQAC member.

Agenda Item No. 1: Confirmation of MoM of 20th IQAC meeting and informing about ATR of the same.

- The IQAC coordinator read the MoM and ATR of the last 20th IQAC meeting held on Saturday, 18th November 2022. All the IQAC members discussed and approved the MoM and ATR.
- Mr. Nitin Dalvai, Alumni Representative, and Dr. L. M. Jugulkar, Dean – Student Development, briefed the committee members about the progress of getting the CSR fund.
- In response to the suggestion by Mr. Sachin Shirgaokar, Industry Representative, regarding the exploration of the Mechanical Engineering program with a specialization in Foundry / Forging Engineering, Dr. S. K. Patil, Dean - Academics, informed that initially, one vertical of some Program Elective courses based on Foundry Engineering would be get introduced in the 2022-26 syllabus revision. Dr. Mrs. Sushma S. Kulkarni, Director, RIT suggested initializing collaborative work with the two-three industries for developing the expertise of the faculty in the field of Foundry Engineering.
- In response to ATR regarding the preparation of the NEP implementation plan, Dr. S. K. Patil, Dean - Academics informed that a team for studying NEP has been formed. Dr. Mrs. Sushma S. Kulkarni, Director, RIT suggested organizing a two-day workshop for all the faculties so as to create awareness of NEP among the faculties.

Agenda Item No. 2: Brief about RIT's ongoing academic schedule and planning for AY 2022-23 (Semester II)

- Dr. S. K. Patil, Dean - Academics informed the committee members about the ongoing academic schedule and planning of the upcoming semester for F.Y. B. Tech, F. Y. M. Tech, F.Y. MBA, S.Y. B. Tech, T.Y. B. Tech, Final Year B. Tech, S.Y. MBA & S.Y. M. Tech.

Agenda Item No. 3: To inform about recent NBA Committee visit and next cycle.

- Dr. Satyajit R. Patil, Dean – Quality Assurance informed the committee members about the recent NBA visit to three UG Programs (Computer Engg., Electrical Engg., Electronics &



Telecommunication Engg.) and one PG Program (Mechanical Design Engg.) held during 20th to the 22nd of January 2023.

- Dr. Satyajit R. Patil, Dean – Quality Assurance informed that the overall percentage of programs accredited by the NBA was 52.38%. He also added that the overall percentage would be increased to 71.42 if the recently involved above four programs would be get re-accredited.
- Dr. Mrs. Sushma S. Kulkarni, Director, RIT, brought to notice the minimum requirement of 60% program accreditation as per the AICTE norms.
- Dr. Satyajit R. Patil, Dean – Quality Assurance, informed about the forthcoming NBA accreditation process for one UG program (Mechanical Engg.) and two PG programs (Computer Science & Engg., Power Systems and Power Electronics)

Agenda Item No. 4: To inform about merit scholarships (UG & PG)

- Mrs. Sarika D. Patil, Registrar, RIT informed the committee members in detail about Meritorious Scholarship Scheme at institute level which is starting from AY 2022-23.
- Dr. Mrs. S.S. Kulkarni, Director, RIT, added that the meritorious scholarship idea emerged from BOG Meeting to attract high-merit students that would bring a significant reputation to the institute in the future.

Agenda Item No. 5: To brief about the Strategic Plan formulation and appointment of a consultant.

- Dr. Satyajit R. Patil, Dean – Quality Assurance presented about the pathway for formulation of the Strategic Plan (fourth cycle).
- Dr. Satyajit R. Patil, Dean – Quality Assurance briefed about the Roles, Responsibilities and Timeline for the fourth cycle Strategic Plan. Dr. Mrs. S.S. Kulkarni, Director, RIT, approved the same.
- Dr. Satyajit R. Patil, Dean – Quality Assurance informed about the draft plan of Strategic Plan which shall be shared with the Management by May 2023. Dr. Mrs. Kulkarni, the Chairperson suggested to consider the NAAC peer team recommendations while formulating the next edition of the Strategic Plan.



Agenda Item No. 6: The review of Strategic Plan Cycle III achievements.

- Dr. Satyajit R. Patil, Dean – Quality Assurance presented the Strategic Plan achievements of the four years of the last cycle i.e. 2018-19 to 2021-22.
- Dr. Mrs. S. S. Kulkarni, Director, RIT, suggested that the target should be how many students got selected for civil service examinations rather than no. of students preparing for civil service examinations.
- Dr. Satyajit R. Patil, Dean – Quality Assurance discussed the metrics (goals) of Strategic Plan that could not complete the given target in five years.
- Regarding off-target goal of Social Ventures/External Start-ups, Dr. Mrs. Sushma S. Kulkarni, Director, RIT stressed the need to motivate more no. of students to opt for the ED track. Dr. S. K. Patil, Dean - Academics and Dr. A. B. Kakade, Dean-R&D shared their views and ideas for motivating the students.
- Based on the perception of PBL implementation so far, Dr. Mrs. Sushma S. Kulkarni, Director, RIT asked Dean – Academics to ensure effective implementation of the PBL by the faculty members with proper understandings.
- Dr. S. K. Patil, Dean - Academics informed that more CTL programs would be organized for increasing the IRG while answering a query with regards to low IRG.
- Dr. Mrs. S. S. Kulkarni, Director, RIT, approved the achievements of the Strategic Plan of five years.

Agenda Item No. 7: To update on institutional R&D achievements.

- Dr. Anandrao B. Kakade, Dean – R&D, presented the statistics of R&D achievements in the Academic Year 2022-23.
- Dr. Mrs. S. S. Kulkarni, Director, RIT, congratulated Dr. A. B. Kakade, Dean – R&D on the R & D achievements, and congratulated students for achieving awards in research competitions.

Agenda Item No. 8: To update on institutional student achievements.

- Dr. Lalitkumar M. Jugulkar, Dean – Student Development, presented the statistics of Cultural and Sports achievements for the Academic Year 2022-23.
- Dr. Mrs. S. S. Kulkarni, Director, RIT, congratulated Dr. L. M. Jugulkar, Dean – Student Development and his team for students' achievements at Purushottam Karandak and asked to continue the performance in the future as well.



Agenda Item No. 9: Any other point with permission from Hon. Chairperson.

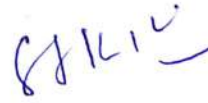
- No other point was raised for further discussions.
- Before the Vote of Thanks, Dr. Mrs. Sushma S. Kulkarni, Director, RIT declared that her tenure as Director of RIT would end by the 10th of April, 2023, and she would join as Vice-chancellor of NICMAR University, Pune. On behalf of all IQAC members, Dr. Satyajit R. Patil, Dean – Quality Assurance wished her all the best in her future endeavors.

The meeting was concluded with the Vote of Thanks by IQAC coordinator to all the members.



Dr. Satyajit R. Patil

Dean-Quality Assurance & IQAC Coordinator



Dr. Mrs. Sushma S. Kulkarni

Director & Chairperson, IQAC

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Action Taken Report (ATR) based on the discussions held and decisions made in the 21st IQAC Meeting held on 03rd March, 2023.

Sr. No.	Description of Work	Responsible Person/s	Action Taken
1.	To write and submit the CSR funding proposal to the industries.	Dean – Student Development	Proposal writing is in progress and asks the office for some statistics on students' scholarships with categories of admission.
2.	To explore two-three industries to initiate collaborative work for developing the faculty expertise in the field of Foundry Engineering.	Dean-Academics	Two faculty viz. Prof. C. A. Waghmare and Prof. M. L. Deshpande has taken initiative to identify the industries and make collaboration, arrange training to develop faculty expertise. Also, these faculty will work on the incorporation required syllabus content and modification in curriculum to develop skill sets required for foundry industry.
	To organize a two-day workshop for all the faculties to create awareness of NEP among the faculties.		Hon. Director Dr. S. S. Kulkarni Mam conducted a session on NEP-2020. (11 th March, 2023).
	To ensure effective implementation of the PBL by all the faculty members.		Trained faculty coordinators of PBL Cluster are asked to make plans, give training and guidance for effective implementation of PBL for their department faculty.
	To organize various training programs/workshops through CTL.		Faculties have been motivated to conduct training programs through CTL. Separate weightage has been given in KRA for organizing such a training.

3.	To update the previous cycle strategic plan achievements data.	Dean-QA	The data for the previous cycle strategic plan has been compiled and was presented by the then Director, Dr. Mrs. Sushma Kulkarni in the recent BoG meeting on 31st March 2023.
4.	To initiate the process and formulate the fourth cycle Strategic Plan for RIT.		The process for the fourth cycle Strategic Plan has already begun. The Deans are communicating with the stakeholders to identify their expectations. The process could be furthered with the help of the consultant to be appointed.
5.	To consider the NAAC Peer Team committee recommendations while devising the Strategic Plan.		The NAAC PTV recommendations have been considered and mapped into the draft fourth cycle Strategic Plan which was shared with, the then Director Dr. Mrs. Sushma Kulkarni.
6.	To motivate and ensure more number of students opt for the Entrepreneurship Development track	Dean- Academics/ Dean- R & D/ HODs	<p>Following are the initiatives taken by team of Dean R&D</p> <ol style="list-style-type: none"> 1. We have initiated IIC Activities more effectively 2. IIC Activities will be delivered to Selected Group of Students 3. We have conducted an Awareness Program for these Students through IIC, CIEED & NRiT 4. Identifying and Motivating Students from FY & SY level through EEDP, FY & SY Electives, etc. 5. Approaching each Department for Awareness & Motivation through Dept. IIC Coordinator & HoD