LIBRARY CATALOGUE GUIDE
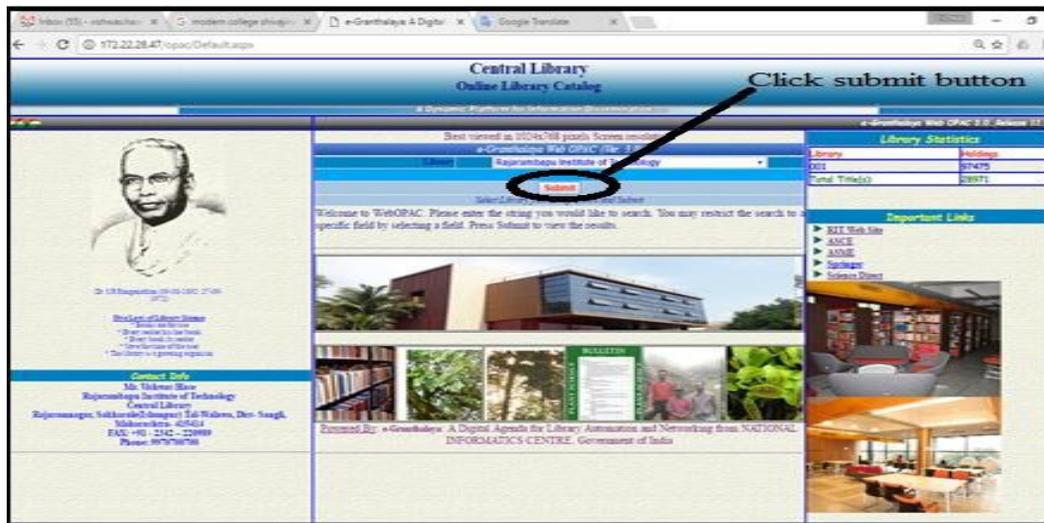# LIBRARY CATALOGUE GUIDE

For RIT Library Users

RIT CENTRAL LIBRARY

RAJARAMBAPU INSTITUTE OF TECHNOLOGY, RAJARAMNAGAR

The Open Public Access Catalog (OPAC) provides information on what is in-stock in the Library, location of textbooks on the shelves and availability.
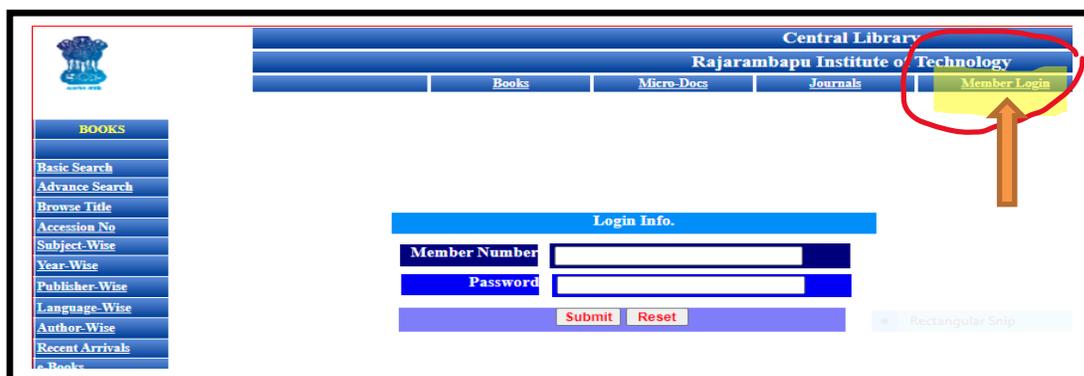
http://172.22.28.136/opac

http://117.202.29.23/opac/ **(Web OPAC)**

Step 2: Login

> **User:** 17123456 (Member No)
> **Password:** ritlibrary

Step 3:

The OPAC enables you to find a book of which either the: Author is known Title or Subject

Searching for information resources in the library

Many search options are provided to cater for the range of user search skills i.e.

✓ Basic Search ✓ Advanced Search.

- ✓ Title wise
- ✓ Subject Wise
- ✓ Author- Wise
- ➢ *Search:*

The Search screen allows you to search the OPAC database by entering text into a single text box and clicking GO. In Basic search Text in Title, Author, publisher keywords etc.

Step 4: **Results from search**
Once the results are displayed, click on (preferred) title to verify bibliographic Data and availability.

Step 5:   Details of books, Copies and Status:

Step 6: You can check your history, Dues, Due date, Status, New Arrivals Books, journal, alert etc.

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I hope this user manual will have sufficient information to requisition new book from library. If you still need more information about this feel free to contact:
Mr. Vishwas Hase | Librarian | Email- vishwas.hase@ritindia.edu |

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