



STB08901: ExeCom Minutes of Meeting, Dated 06-05-2021

held at Electrical Engineering, Department Meeting Hall

1. Discussion on the agenda by the counselor
2. The branch chair informed that we have received the consent from 4-5 expert from reputed institute to deliver sessions on the faculty development program as discussed, the last meeting. The chair also informed that the experts are willing to take the session tentatively 2nd week of July.
3. Further the discussion was held on execution of event and schedule, platform attracting maximum participation and preparation of the promotional materials etc.
4. Having the discussion with all members, the chair assigned the responsibilities to all members.
5. Members informed that the responsibilities assigned in the last meeting were accomplished and now ready with the promotional materials.
6. While expressing satisfaction, Chair suggested to start publishing the event across national platform.
7. The Next ExeCom meeting will be held on 20 -06-2021
8. The meeting ended with vote of thanks.